

**MALVIYA URBAN CO-OPERATIVE BANK LTD.,**  
**Head office: A-48 Sudershanpura Enclave,**  
**Golimar Garden, Sahakar Marg, Jaipur 302001**

Dated **12.07.2019**

OFFICE ORDER

In continuation to our officer order dated 15.03.2019, the following charges are revised with immediate effect.

S. No.	Particulars	Charges
1.	Charges on demand drafts, bankers cheque and pay orders (Cash and transfer both)	
a)	up to Rs.1,000/-	Rs.10/-
b)	above Rs.1,000/- to 10,000/-	Rs.50/-
c)	Rs.10,000/- and above	Rs.2.00 per thousand or part thereof subject to minimum Rs.50/-
d)	Issue of duplicate drafts/ bankers cheques	Rs.100/- per instruments
e)	Cancellation of drafts/ banker cheques, pay order and other negotiable instruments.	
i)	Up to Rs. 10,000/-	Rs.20/-
ii)	Above Rs. 10,000/-	Rs.50/-
2.	Inward collection of bills	Rs. 5/ per thousand or part there of subject to a minimum of Rs.70/- Plus actual postage charges.
3.	Issue of duplicate pass book or statements	Rs.100/- Subject to the latest balance in pass books. If previous entries are required for pass book and for statement Rs.50/- per ledger folio will be charged.
4.	Ledger folio charges	
a)	Current deposits	Rs.50/- will be charged per leger folio maximum amount Rs.500/-
b)	On Advance cash credit accounts overdraft etc.	Rs.50/- will be charged per leger folio maximum amount Rs.500/-
c)	Saving bank account	No. Charges
5.	Minimum Balance	On current deposit accounts if credit balance remains less then Rs.2000/- Rs. 100/- will be charged per month.
6.	Stop payment of cheque charges	Rs.100/- per instruments will be charged.
7.	Cheque return charges	On all type of accounts Rs.300/- will be charged per instrument/ECS debit return
8.	Cheque book charges	
a)	Current deposit account	Rs.3.50 per cheque
b)	Saving bank accounts	Rs.3.50 per cheque
9.	Bills purchase	
a)	Local/ outstation bill/ bankers cheque etc. will be purchased only of member parties. Outstation drafts and bankers cheque	Charges will be @2% subject to minimum amount of Rs.100/- + other bankers and postal charges.  In the case of bill/ cheque etc. are not released within the 20 days then interest @ 24% per annum will be charged from the date of discounting of to the date of realization in addition to commission.
b)	Local drafts/ bankers cheque	Charged commission @ Rs. 1.00 per thousand subject to minimum of Rs.50/-
c)	Local cheques	Charged commission @ Rs. 1.00 per thousand subject to minimum of Rs.50/-
10.	Bank guarantee	
A	Against 100% F.D.	Commission will be charged @1.00% p.a.
B	Against Property	
a)	For period up to 6 month	Commission will be charged @1.25% p.a.
b)	Above 6 month to one year	Commission will be charged @ 2.50% p.a.
c)	Inspection charges	Rs.200/- at a time.
11.	Verification of signatures	Charges for verification of signatures of ECS and signatures verification in other matters will be Rs.100/- per case.
12.	Out station cheques collection charges	
a)	Up to and including Rs.5,000/-	Rs.25/-
b)	Above Rs.5,000/- and up to and including Rs.10,000/-	Rs.50/-
c)	Above Rs.10,000/- and up to and including Rs.1,00,000/-	Rs.100/-
d)	Above Rs.1,00,000/- and up to and including Rs.5,00,000/-	Rs.150/-
e)	Above Rs.5,00,000/-	Rs.200/-

Locker Rent		Rate from 01.04.2019	
a)	Small size	Rs.1,000/- (Including Tax)	Rs.847/-+ Tax Rs.153/-
b)	Medium size	Rs.2,000/- (Including Tax)	Rs.1,695/-+ Tax Rs.305/-

c)	Big size	Rs.3,200/- (Including Tax)	Rs.2,712/-+ Tax Rs.488/-
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1. GST will be extra (As applicable)
2. If we have to purchase DD from other bank's other banks charges will be extra.
3. No charges will be levied in case of employees of bank except other banks charges.
4. Charges at S.No. 12 are all inclusive maximum amount chargeable by bank to the customers.

Managing Director